

TRANSIT MANAGEMENT OF BEAUMONT

Job Title: Service Technician

Department: Shop

FLSA Status: Non-Exempt

Additional Benefits: Uniform Allowance

Reports to: Maintenance Manager

Hiring Range: Collectively Bargained

Revision Date: 11/3/2022

JOB SUMMARY: Services vehicles, facilities, and bus stop amenities.

WORK SCHEDULE:

- Work schedule is through a bid process by seniority
- Typical hours are 40 hours per week with a 30 minute lunch break
- Must be available to work early or late shifts; available to work overtime

DESCRIPTION OF DUTIES/RESPONSIBILITIES:

- Operates and service buses, vans, and service vehicles in a safe manner.
- Service revenue vehicles to include fueling; checking tires; checking fluids levels and refills as needed; probe fareboxes and remove daily fares. Records accurate mileage information.
- Cleans and sanitizes vehicles to include cabin interior, passenger seats, operator cabin area, passenger handles, vehicle filters as needed, windows, sun visors, and air vents.
- Manual or automated washing and cleaning of vehicle body exterior, tires, wheels and engine.
- Assist maintenance technicians as directed; assists Mechanics with mechanical road calls.
- Respond to non-mechanical road calls.
- Work under the supervision of Maintenance Technicians; work individually or as a team.
- Clean and details facilities including offices, shop, yard, parking lot, and transfer station.
- Maintain grounds to include mowing, weed eating, blowing, etc.
- Maintain and clean bus stops and shelters
- Strict compliance with OSHA, Company SOPs and company safety guidelines
- Perform basic preventive maintenance on vehicles, systems and equipment
- Performs other duties under the scope of the service technician as assigned.

QUALIFICATIONS:

- Minimum high school diploma or GED
- Experience in automobile / truck servicing preferred
- Valid Driver License (CDL preferred).
- Able to pass a pre-employment background check, and drug screen required

SKILLS REQUIRED:

- Ability to operate vehicles and equipment in a safe manner.
- Skills in the use of cleaning materials and equipment.
- Skills to operate heavy machinery including power tools and forklift
- Knowledge of the operational hazards and safety precautions of the trade.
- Ability to read, learn, and apply company policies and equipment manuals.
- Ability to project a positive and professional image for BMT.

PHYSICAL REQUIREMENTS:

- Outdoor work or work in a garage environment with exposure to the elements
- Physical activities require considerable use of arms, repetitive hand motions, climbing, lifting, moving and handling of materials
- Typically requires talking, hearing, seeing, and repetitive motions
- May require lifting up to seventy-five pounds

APPLY BY SUBMITTING AN APPLICATION TO BEAUMONT TRANSIT OFFICE LOCATED AT 550 MILAM, BEAUMONT -- FROM 8:30 TO 4:30

Beaumont Transit is an Equal Opportunity/Affirmative Action Employer and Complies with the Americans with Disability Act.